540 3145 Technical documentation assistant (m/f/d) Technical documentation assistant (m/f/d) in Klipphausen  
  
☑️Our offer for you:  
  
• A permanent employment relationship  
• Appropriate remuneration corresponding to the area of ​​responsibility, starting at €14.00/h  
• A versatile and responsible position with interesting tasks and varied activities  
• Work in a renowned and future-oriented international company  
• We are open, honest, direct, friendly and uncomplicated when dealing with one another  
• You benefit from discounts in the areas of shopping, leisure and travel  
  
☑️Your future area of ​​responsibility:  
  
• Preparation of the documents for the technical documentation  
• Support for the project manager in compiling the documents  
• Communication and coordination with the individual departments  
• Plausibility check of the documents for the technical documentation  
• Review of the technical documentation based on our quality requirements  
• Compile material certificates, technical drawings, test reports, etc  
• Creation and duplication of technical documentation in paper and digital form  
  
☑️Your profile for the position Technical Documentation Assistant (m/f/d):  
  
• Ideally, training with a technical background or experience, e.g. as a technical assistant - building technology, technician - process engineering, technical-commercial assistant - building service or a comparable qualification  
• Very good knowledge of MS Office applications  
• Good knowledge of English  
• Knowledge of plant construction would be an advantage  
• Material knowledge in the field of stainless steel desirable  
• Willingness to work, communication skills and a high sense of responsibility  
• Experience in technical documentation desirable  
• Technical understanding  
• Driving license + car an advantage  
  
☑️Interested in the position of technical documentation assistant (m/f/d)? This is how it goes!  
  
You can use the button below to send your application for the position of Technical Documentation Assistant (m/f/d) directly to us. Alternatively, send us your application documents directly by email or give us a call:  
  
bewerbung.dresden@neo-temp.de  
☎️0351 205 48 38-0 Technical assistant - building technology None 2023-03-07 15:51:39.036000